



AV Requirements

The client agrees not to audio or video tape the presentation without prior written agreement.

Sound

Wireless lapel or “earset” microphone only (no handheld or podium mics). Ryan will likely play a video clip so sound must be able to be played from the PowerPoint/computer.

Staging

A riser/stage is preferred for groups larger than 50. Ryan speaks without a lectern. If a lectern is being used for other presentations, please position it at least four feet from the front edge of the stage or to the left or right. Ryan will work in front of the lectern.

Lighting

Lighting is important. If the event has a stage, please make sure Ryan has a well-lit stage area.

PowerPoint, computer, etc.

Ryan uses PowerPoint for his presentation regardless of the audience size so a screen is needed. Ryan can provide his PowerPoint file for your AV team to be loaded on their computer (preferred) or he will bring his own computer. If he brings his own, the computer will require an HD cord and connection (he uses a Mac). If using AV computer, please provide a “clicker.” If Ryan uses his computer, he will use his own “clicker.” Ryan’s presentation is in 16:9 widescreen format.

Ryan requests a “confidence monitor” to be placed on the floor in front of the stage. If a confidence monitor is not available, please have the computer monitor positioned so that Ryan can see it directly in front of him or to the left or right of his vision.

Book signings

Should you request a book signing with Ryan, he prefers a stand up “cocktail” type table vs. sitting down when signing so he can be at eye level with your attendees. He will bring his own pens to sign with.